

Munslow Parish Council

Chair of the Council
Councillor Paul Smith



Munslow in the Corvedale, Shropshire

Clerk to the Council
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COUNCIL MEETING

Minutes of the meeting held at the Beambridge Club Room, on Thursday 2nd March 2017 commencing at 7:30 pm.

Present: Cllr Paul Smith, Chair; Cllr Anne Donnelly; Cllr Valerie Williams; Cllr A V Evans; Cllr Chris Meeson; Cllr David Marston and Cllr Martin Williams

In attendance: Stephen de Launey, Clerk to the Council and 3 members of the public.

133/16 Apologies

Cllrs Gardner and Rawlings plus Shropshire Cllr Motley.

134/16 Declarations on Interest

None received.

135/16 Public Forum

(a) Aston Munslow Village Sign

Sign in need of cleaning. Cllr Smith explained that we were unable to use the Environmental Maintenance team as the sign was situated on a 'main' road but Shropshire Council would be asked to deal with the matter.

(b) Pullet Rearing Unit

Concerns raised about the visual and noise impact of the planned pullet rearing unit and the impact on traffic. Cllr Smith explained that the planning application had not yet been received by Shropshire Council but that these factors would be taken into consideration once the application was received by the Parish Council.

136/16 Urgent issue for discussion at item 15

None were raised.

137/16 To Receive and Approve Minutes of the Meeting held on 5th January 2017.

Cllr Marston moved, Cllr Donnelley seconded and it was RESOLVED that the minutes of the Council meeting held on 3rd January 2017 be approved and signed by the Chair as a true and accurate record.

138/16 Matters Arising from those minutes

122/16 January 2017 Payments – the Chair reported that a cheque for £20 had been paid to Dianne Malley in respect of her PAYE administration to July 2017.

139/16 Chair's Report

The chair reported that he had been unable to attend the recent Corvedale Chairs meeting and could not report on the outcomes as he had not yet received the minutes. All other issues would be covered under agenda items.

140/16 Finance Report

The Clerk/RFO presented a report on the financial position as at 28th February 2017, which was as follows:

Balances as at 13/12/16	10,855.09
<u>Less expenditure</u>	
Clerks Salary December and January	215.67
Clerks Expenses to 30/12/16	30.70
Environment Maintenance (K. Ulyatt)	124.00
HRMC PAYE	78.20
HP 250 15.6" Laptop	386.39
Map Framing (Val Williams)	60.00
PAYE Admin (Dianne Malley)	20.00
	<u>915.94</u>
Balances at 28/02/17	9,939.15

The balance above includes £4722.55 of 'ring fenced' funds which are dedicated to specific purposes and therefore not available to support general expenditure. Details below:

Highways and Environment Grant	3,000.00
<u>Less</u>	
Environment Maintenance 31/10/16	170.00
Environment Maintenance 31/12/16	95.00
Burial Ground Maintenance 31/12/16	99.00
Environment Maintenance 28/02/17	124.98
Total Expenditure to 28/02/17	<u>488.98</u>
Environment Grant Balance at 28/02/17	2,511.02
Transparency Fund Grant	2,154.20
Plus additional grant for 2016/17	<u>420.80</u>
Total Transparency Grant	2,575.00
Less	
HP 250 Laptop	386.39
Clerks Salary and Expenses re Web site	49.80
Total Transparency Expenditure	<u>436.19</u>
Transparency Fund Balance at 28/02/17	2,138.81
Community Infrastructure Levy	72.72

Cllr Evans moved, Cllr Meeson seconded and it was RESOLVED to accept the Financial Report.

141/16 March 2017 Payments

The Clerk/RFO reported that the following payments were now due for payment:

Clerks Salary February and March	0
Clerks Expenses to 31/03/17	32.40
HMRC PAYE to 31/03/17	24.20

A payment was also due to Keith Ulyatt for Environment Maintenance work but no claim for the period had been received.

Cllr Smith proposed, Cllr Meeson seconded and it was RESOLVED to approve the payments and to authorise a payment of up to £200 to Keith Ulyatt, should a late claim be received.

142/16 Planning Applications

(a) Current 16/04592/FUL (Clee View Barn) – conversion to dwelling

Clerk apologised for the fact that due to an error, the council's comments on the Clee View Barn application had not been entered on the Shropshire Council planning tool. As the application had not yet been decided he would enter them tomorrow.

The chair reported that Cllr Motley had been involved in the application; had raised all the issues that were of concern to the Parish Council with the planning officer and had been assured that conditions would be added to any planning consent ensuring that appropriate changes would be made to the construction.

(b) Approved 17/00359/TCA (Chapel Cottage, Aston Munslow) Removal of 3 Leylandi has been approved.

(c) New 17/00617/TCA (The Heath Munslow) – reduce crown of 2 Ash Trees. No objections raised.

143/16 Aston Munslow Community Car Park

The Chair advised that the water being discharged onto the car park had been tested and was not foul water and therefore it would be possible to direct this water into the public drain.

The Clerk advised that the next stage would be preparing a business case for the granting of Community Infrastructure Levy funds towards the proposed car park works. After discussion, Cllr Smith proposed, Cllr Marston seconded and it was RESOLVED to prepare the required business case.

144/16 Community Speed Watch

The Clerk reported that West Mercia were currently undertaking a review to check that Munslow would be suitable for the introduction of a Community Speed Watch scheme. This would include undertaking a check on current vehicle speeds. At this stage they were unable to give a timescale for when this would be completed.

145/16 Burial Ground Matters

Cllr. Donnelly reported that Richard Lane and Keith Ulyatt were dealing with the results of recent storm damage and removing branches that had been blown down.

Cllr Donnelly also reported that she had now received three quotes for repairing the damaged sections of dry stone walling.

After consideration of the quotes presented it was proposed by Cllr Marston, seconded by Cllr Evans and RESOLVED to accept the quote of £1560 from Peter Dunbar, subject to the receipt of satisfactory references, and undertake work on both sections of the burial ground wall.

146/16 Interactive sign for Beambridge.

The chair reported that he had contacted Glyn Shaw from Shropshire Highways and sought to renew our bid to have an interactive traffic warning sign erected at Beambridge.

147/16 May 2017 Elections

The Clerk reported that Nomination packs were due to be delivered to him on Monday 6th March. He would ensure that packs were made available to all current councillors who were intending to stand again and any other interested parties.

148/16 Correspondence

In addition to correspondence covered elsewhere in the agenda, a letter had been received requesting that reports of Parish Council meeting should appear in the Corvedale News. The clerk reported that the practise of making meeting reports appears to have 'slipped through the net' during the handover process between Clerks. He assured members that this and future meetings would be duly reported.

149/16 Next meeting

The date of the next meeting was agreed as **Thursday 11th May, 2017**, starting at the completion of the Annual Parish meeting, in the Beambridge Clubroom. The meeting closed at 9.15pm.

Signed11th May 2017